FR. AGNEL COLLEGE
OF ARTS AND COMMERCE
PILAR-GOA

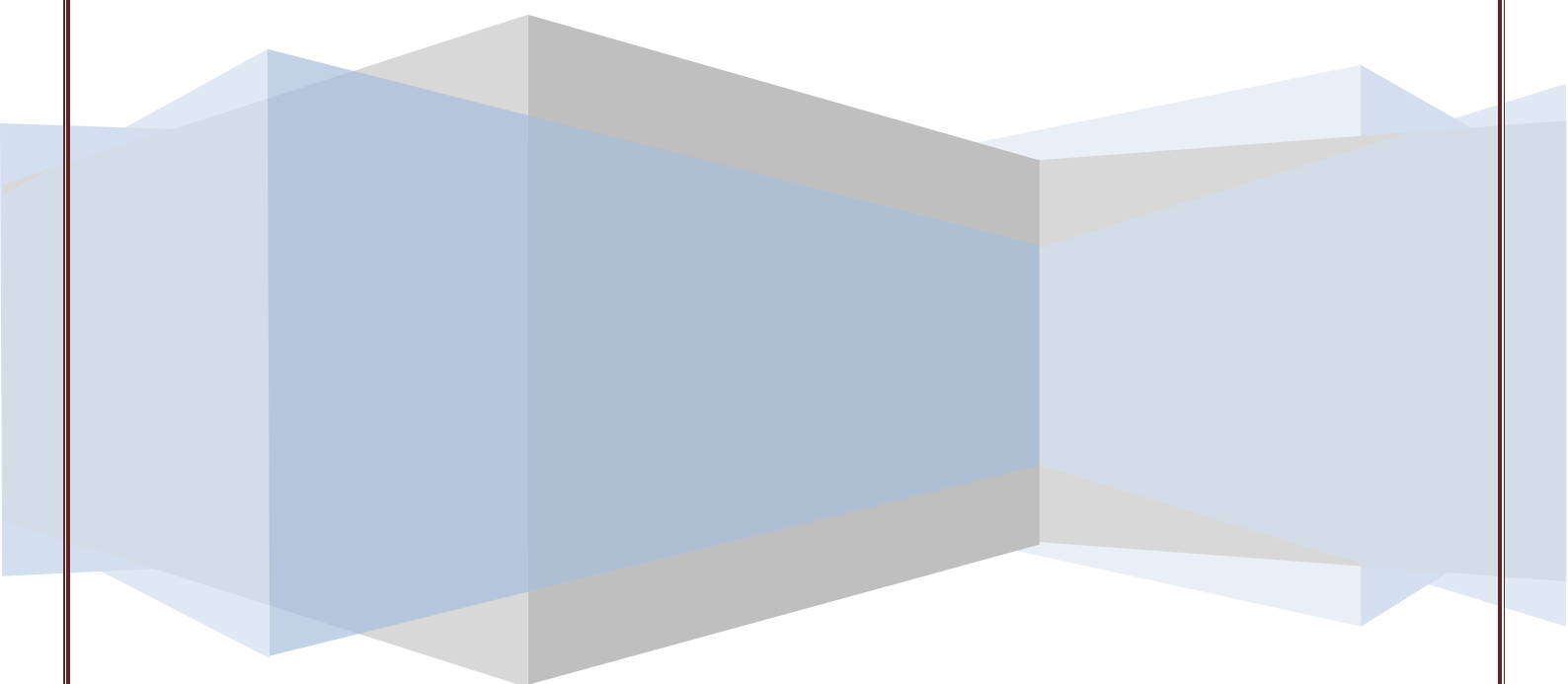# Annual Quality Assurance Report
(2017-2018)

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the Year : **2017-2018**

1. Details of the Institution

1.1 Name of the Institution : Fr. Agnel College of Arts & Commerce

1.2 Address Line 1 : Pilar

   Address Line 2 : Tiswadi Taluka, North Goa

   City/Town : Village

   State : Goa

   Pin Code : 403203

Institution e-mail address : fragnelcol@rediffmail.com

Contact Nos. : 0832-2218673

Name of the Head of the Institution : Dr. Fredrick Rodrigues, *sfx*

   Tel. No. with STD Code : 0832-2218673

   Mobile : 09822177441

   Name of the IQAC Co-ordinator : Dr. Mario J. D'Souza

   Mobile : 08698849064

   IQAC e-mail address : faciqac@gmail.com

1.3 NAAC Track ID : GACOGN13327/4/2/16

1.4 NAAC Executive : EC(SC)/17/A&A/125.2

Committee No. & Date 16th September 2016

1.5 Website address : www.fragnelcollege.edu.in

   Web-link of the AQAR : http:// www.fragnelcollege.edu.in/aqar/aqar2017-18

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	2nd	A	3.05	2016	5 years

1.7 Date of Establishment of IQAC:25/06/2007

1.7aAQAR for the year: 2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR 2016-2017

1.9 Institutional Status

University	:	State	√	Central	☐	Deemed	☐

Affiliated College	:	Yes	√	No	☐

Constituent College	:	Yes	☐	No	√

Autonomous college of UGC	:	Yes	☐	No	√

Regulatory Agency approved Institution (AICTE, BCI, MCI, PCI, NCI)	:	Yes	☐	No	√

Type of Institution	:	Co-education	√	Men	☐	Women	☐
		Urban	☐	Rural	√	Tribal	☐

Financial Status	:	Grant-in-aid	√	UGC 2(f)	√	UGC 12B	√
		Grant-in-aid + Self Financing	√			Totally Self-financing	☐

1.10 Type of Faculty/Programme:

Arts	√	Science	☐	Commerce	√	Law	☐	PEI (PhysEdu)	☐
TEI (Edu)	☐	Engineering	☐	Health Science	☐	Management	☐		

√ Others (Specify): **Computer Applications** (Self- Financed)

Research Centre in Commerce

1.11 Name of the Affiliating University (for the Colleges): Goa University

1.12 Special status conferred by Central/ State Government--UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. /
University

| --- |

| University with Potential for Excellence | --- | UGC-CPE | --- |

| DST Star Scheme | --- | UGC-CE | --- |

| UGC-Special Assistance Programme | --- | DST-FIST | --- |

| UGC-Innovative PG programmes | --- | Any other (*Specify*) | --- |

| UGC-COP Programmes | --- |

2. IQAC Composition and Activities

2.1 No. of Teachers	:	09
2.2 No. of Administrative/Technical staff	:	02
2.3 No. of students	:	04
2.4 No. of Management representatives	:	02
2.5 No. of Alumni	:	01
2.6 No. of any other stakeholder and community representative	:	01
2.7 No. of Employers/ Industrialists	:	01
2.8 No. of other External Experts	:	-
2.9 Total No. of members	:	20
2.10 No. of IQAC meetings held	:	**09**

2.11 No. of meetings with various stakeholders:

Faculty   : **05**
Non-teaching staff: **01**
Parents   : **01**
Students   : **02**

2.12 Has IQAC received any funding from

UGC during the year : **No**

If yes, mention the amount: ---

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
05	-	-	-	05

(ii) Themes:

Faculty Development Programmes:

- Workshop on "*Building Bridges and Scaling New Heights*" on 21st February 2018, by Sr. Anita De Monte, Spiritual Harmony Center, Noida.
- Workshop on "*My Experience with 'MOOC's*" on 10th April 2018, by Dr. Ramrao Wagh, Associate Prof. Goa University.
- Workshop on "*Google Apps with special reference to Google Forms for Feedback*" on 11th April 2018, by Dr. Shilpa Dessai.
- Interactive Session on "*New UGC Scheme for College and Teacher Development*" on 20th April 2018, by Dr. Fredrick Rodrigues, sfx.

Student Development Programme:

- Workshop on "*Turn on the volume of your life*" on 19th February 2018 by Sr. Anita De Monte, Spiritual Harmony Center, Noida

2.14 Significant Activities and contributions made by IQAC:

- Planning and preparation of Plan of Action towards quality enhancement and outcomes to be achieved for the academic year 2017-18.
- Meetings with HODs and In-charges of Committees/Cells and planning out and drawing of Academic Calendar for 2017-18.
- Student strength increased by 122 students from 730 to 852; with 63% girl students; and 35% from socially disadvantaged sections.
- Orientation for FY students on new CBCS system & choice of subjects(16th-17thJune 2017)
- Facility visit and orientation for new staff on 15th June 2017,to acquaint them with the facilities, rules and regulations of the College and their respective duties and responsibilities.
- Fresher's Day- welcome / orientation for FY students conducted on 30th June, 2017.
- Pre-course tests class wise/subject wise held at the beginning of the academic year through individual teachers, for pre-evaluation of subject knowledge of new batches.
- Conducted class wise/subject wise pre-course departmental interaction for students in the first week of the academic year to discuss CBCS, teaching plan, syllabus and course content. Evaluation system- ISA's, SEE, assignments and projects were also explained.
- New Executive Graduate Program (EGP) introduced; Improvement over the Honours programme started last year. This will be additional skill-based program with 8 credits (each credit of 15 hours); over 3 years student should complete 120 hours. Two programmes introduced in this academic year.

- Collaboration with Association of Chartered Certified Accountants, London (ACCA) to run/promote ACCA's Suite of Qualifications: Programme operationalized- ACCA Programme commenced with three students.
- MOU signed with Lakshya Academy, Goa, to conduct training programmes for various competitive exams, preparing students for group discussions and personal interviews and to offer career guidance to students of the College.
- International Conference on "*Sustainable Development Goals*" held through Department of Economics, in association with FATER Academy of India(01st to 03rd November 2017).
- In-house Journal ANCHOR granted Online ISSN "2581-3668" on 10th March 2018.
- Guidelines made for new certificate/diploma programs for departments- certificate programmes to be of 30 hours and diploma programs of 60 hours.
- Paper setting guidelines streamlined for First and Second year exams - proper scrutiny and approval of the papers to be done by the H.O.D or Subject Expert; Zero Defect Undertaking to be taken by the Paper Setters and H.O.D to ensure proper paper setting; there should be 3 signatories on the question paper namely Paper Setter, Subject Expert and H.O.D.
- Guidelines made for Student-Teacher Feedback to be conducted using Google Forms; improvement in Teacher Feedback analysis and documented; can be used for exit interview; Google form workshop conducted to give idea on Teacher Feedback.
- CREST-IQAC event towards building neighbourhood engagement and commitment launched- titled *Peace Concert 2017* with the theme *Peace in the midst of a storm*. It was held on Human Rights Day, i.e. 10th December 2017. Event included a concert, National Peace Awards to four prominent personalities; release of two books; felicitation of 110 girls from 55 wards of neighbouring panchayats for their educational achievements.
- Under Outreach Program and managed by Wellness Committee, Food Bank on College campus started to donate food to the needy and poor; inaugurated on 18th December, 2017 in collaboration with Street Providence - Goa's only '24-Hour Food Bank' for the poor.
- Upgrading the college website to make it comprehensive and functional
- Enhancing Social Media presence (regular uploading of college videos on Face book etc)
- New lesson plan and execution format (devised and implemented individually).
- Annual Report formats for departments- devised and implemented.
- New Committee list covering various quality deliverables, with each committee under NAAC criteria heads finalized and approved – to be implemented from 2018-19.
- Planning Forum budget for field visits/excursions enhanced by 2.8 times from Rs. 50,000/- to Rs. 1.4 lakhs for various Departments, to encourage teachers to use field visits as a means for learning by first hand witnessing/doing. Departments organised industrial visits, Eco-Tourism initiative experience, Historical site visits, Legislature experience etc.
- Encouraged faculty to undertake Ph.D - Two teachers have enrolled for Ph.D.
- Conducted five faculty development programmes for administrative staff, teaching faculty and motivational programme for students.
- To conserve traditional sports of Goa, besides promoting sports as a healthy recreation activity, organised an inter-collegiate-cum-higher secondary school event in the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

The IQAC of the College facilitates, coordinates activities and guides all departments, committees, associations in disseminating activities that are aimed at enhancing and sustaining quality culture and deliverables in our institution. All activities of the College are divided as per NAAC Criteria and supervised/coordinated by respective Criteria Heads who are members of IQAC. Thus, apart from the activities and events planned and executed by the IQAC independently, it also encourages/guides each and every department, committee and association to plan and execute activities for each academic year.

In addition to continuation of activities of last academic year, the plan of action of the IQAC and the outcomes for this academic year are as follows:

PLAN OF ACTION AND OUTCOMES

Planned Activity	Outcomes
• **Working to get additional enrolment of students for all streams.**	• Student strength increased by 122 students from 730 to 852; with 63% girl students; and 35% from socially disadvantaged sections.
• **Encouraging innovative teaching learning experience.** • Through Planning Forum, Departments engage students in hands on experiences, field trips and industrial visits. • Extended/Upended the provision of LCD projectors and screens to four classrooms.	• Learner centric approach using varied means to engage learners. • Enabling ICT for effective course content delivery.
• **Enhancing Curriculum and provisions to ensure Academic Flexibility.** • New Teaching plans prepared with an extended syllabus to supplement the University Curriculum. • Value education sessions incorporated into the timetable.	• System of extended syllabus while supplementing the University Curriculum enables academic flexibility at the institution level, which helps in enlarging student awareness and expertise in curriculum related knowledge components. • Promoting vision and mission of the institution and national goals by imparting appropriate value education.
• **Initiatives for enhancing monitoring, evaluation and other systems for better transmission and control; and improve dissemination of information.** • Internal quality assurance mechanism fully functional. Through College committees and departments and with the help of new reporting formats, proper monitoring of academic / non-academic activities done. • To improve curriculum delivery and transmission revised lesson plan and	• Functional IQAC ensuring better systems, improved monitoring, and evaluation thus enabling maintenance of high quality standards in all processes and operations of the institution; and optimum use of resources. • Streamlining of academics, co-circular & extra circular activities under committees has enabled effective performance; with each group of committees headed by NAAC criteria head, it has ensured that

- execution format, and various feedback formats and systems introduced.
- Paper setting guidelines streamlined for FY/SY exams - proper scrutiny and approval of the papers done by the H.O.D or Subject Expert; Zero Defect Undertaking taken from the Paper Setters and H.O.D to ensure proper paper setting.
- Effective use of LED Digital Display board**,** Public Address System, and CCTV.
- Extension of SMS facility to new students/parents for monthly attendance of students, college events, placement opportunities, special/extra classes, recruitment drives, career guidance programmes etc
- Extensive use of social media to publicise institutions events/programs.
- Administrator appointed by management is part of IQAC and has conducted regular monitoring through meetings with Principal, teachers and non-teaching staff to enable smooth functioning.
- Guidelines made for new certificate/ diploma programs for departments- certificate programs to be of 30 hours and diploma programs of 60 hours.
- Guidelines made for engaging lectures when lecturer is on leave- attendance committee to be informed so the lectures can be engaged by substitute.
- Guidelines made for CREST events- in future all CREST events to be organized in association with the Departments. Department involvement to depend on the theme of event.
- Digital Attendance using Kollege Nanny Mobile App, to be introduced from next academic year - workshop for teachers conducted; feedback from students sought; full demonstration will be given by the service provider before implementation.
- Guidelines made for Teacher Feedback by students to be conducted using Google Forms; Teacher Feedback analysis will become easy with this and the data can be documented better; can also be used for exit interview; Google form workshop conducted to give idea on Teacher.

the work is carried out as per vision/mission and laid out quality parameters, with proper reporting and documentation. It has also enabled better functioning and improvement in overall monitoring and evaluation.

- Several measures introduced for improving curriculum delivery and transmission like revising of lesson plan and execution format; feedback formats for department/committee reporting; and other systems has enabled improvement in work monitoring, academic evaluation, teacher evaluation, exit evaluation and overall curriculum delivery and transmission.
- Student's feedback on respective subject teachers, exit interview has enabled enhancement and corrective measures and infra upgrade.
- LED Digital Display system effectively used to enhance dissemination of information to students and staff for scheduled events of the day; exam work; imparting knowledge; promoting values; congratulating achievers etc.
- SMS facility is enabling transformation of information to students/parents on monthly attendance of students, college events, placement opportunities, special/extra classes, recruitment drives, career guidance programmes etc
- Extensive use of social media enabling effective publicity of the institutions events/programs.
- CCTV and surveillance devices has enhanced security; and aided control/discipline tool.
- On campus Administrator involvement is enabling day to day monitoring by management and smooth functioning and better decision making as well as better control; and improved dissemination of information to top management.
- New guidelines to help enhance monitoring, evaluation and other systems for better transmission and control.

• **Initiatives for enhancement of critical thinking, scientific temper, global outlook as well as community and neighbourhood outreach among students.** • Research based assignments and TY projects provided to students; with topics based on globally relevant issues / events. • Students encouraged and funded to attend seminars / workshops, participate in camps and contests all over the state/country. • Students involvement and participation in several programmes conducted by C.R.E.S.T (*Centre for Research & Excellence between Society & Technology)*like: Influence 2017, APJ Conference for Livable Planet, Creative Vision, Community Oriented Skills Training, Okdaam, Teenager Orientation Program, Exhibition of Technology Innovations for joyful living, Theatre Project, Choral Group. • Field visits/excursions conducted by various Departments for students. • Food Bank started and managed by Wellness committee involving students.	• Increased student participation in camps, contests, seminars and workshops, etc has helped to broaden perspectives; enable experiencing of other cultures and ways of life; in addition to, building competitive spirit and aspirations. • C.R.E.S.T programs have a direct impact in promoting scientific and critical thinking; encouraging drive for excellence; promoting research; developing industry-institution interface; increasing community and neighbourhood outreach; and promoting entrepreneurship capabilities and life skills in students. • Field visits/excursions encouraging learning by first hand witnessing/doing; and enabling in broadening outlook of students. • Food bank and other neighbourhood initiatives build solidarity and community feeling among students.
• **New institutional arrangements for skill development and enrichment programs.** • New Executive Graduate Program (EGP) introduced; improvement over the honours programme started last year. This will be additional skill-based programme with 8 credits (each credit of 15 hours); over 3 years student should complete 120 hours. HoDs to work for introducing atleast one programme in department. • MOU signed with Lakshya Academy, Goa to conduct training programs for various competitive exams preparing students for group discussions and personal interviews and to offer career guidance. • MOU with Association of Chartered Certified Accountants, London (ACCA) to run/promote ACCA's Suite of Qualifications operationalized.	• EGP will complement and enhance the curricular course, thereby building skills, attitude, personality & employability (two programmes commenced). • The programme will broaden/deepen education in terms of academic excellence / social relevance, besides promoting multidisciplinary approach and encouraging interdepartmental collaboration, as well as rewarding students and recognizing teachers for extra work put in beyond the class room • Training programs for various competitive exams will prepare students for group discussions and personal interviews and offer career guidance to students for better employability. • ACCA Programme commenced with three students.
• **Enhancing student welfare benefits.** • Fully funded field trips for students of every class.	• Fully funded field trips for students, enables participation by all, including economically weak.

• Two Economically weak students offered scholarship by Management/Benefactors. • Facilities for weaker sections. Book bank facility extended to 21 students; and 48 Additional Social Library Cards (initiative for social inclusion) issued. • Along with JCI Verna Tattva conducted a free health check-up camp in the college campus on 04 April, 2018, for blood sugar, Blood pressure, Dental Check etc.	• Management scholarships for economically weak students enables meeting mission of participation in education for all, especially the economically weak. • Book bank facility and extra library card facility has improved opportunities for weaker sections to improve performance • Effort to promote habit of regular check-ups
• **Initiatives to monitor and ensure the achievement of learning outcomes.** • Pre-Course tests class wise- subject wise held at the beginning of the Academic year through individual teachers. • Monitoring of teaching plans with emphasis on innovative teaching methods like skits, film appreciation, digital storytelling, book reviews, theatre critiques, mock interviews, peer lectures and presentations. • Several monitoring measures used to ensure minimal absenteeism, which helps improve overall performance. • Open day on 06/01/2018. Parents called to collect the results and discuss performance of wards with the mentor/subject teachers.	• Pre-Course tests class wise- subject wise enables pre-evaluation of subject knowledge of new batches. • Monitoring of teaching plans ensures that the curriculum is implemented innovatively and effectively as a prerequisite for bettering performance. • Various monitoring mechanisms, effective supervision and feedback reports help in continuous evaluation to up performance and plan interventions for students. • Open day enables engaging parents in monitoring performance of wards at home, and encouraging better performance.
• **Initiatives to reward performance of students& encourage others to emulate.** • Felicitation programme held on 15/08/17 for graduated meritorious students (those having obtained distinction and first class)52 students felicitated. • Appreciation Day (99 students) held on 6th April, 2018to appreciate and encourage students participating / achieving in sports and other inter-collegiate activities	• Felicitation programme recognises merit and encourages others to aim for high performance. • Appreciation Day helps to acknowledge achievement of students and encourage overall participation in sports and other inter-collegiate activities.
• **Conducting faculty development programmes for staff and students.**	• Five Development Programmes conducted:4 for faculty, 1 for students.
• **Promoting research and enabling research publication.** • ISSN number for in-house journal *ANCHOR* (granted Online ISSN "2581-3668" on 10th March 2018). • Plan for holding International Conference. • Through CREST encouraging publication by faculty.	• Online journal aimed to facilitate research publication by students / faculty • International Conference on "*Sustainable Development Goals*" organised by Dept. of Economics, in association with FATER Academy of India, from 1st to 3rd November 2017, at Animation Centre, Pilar. Eleven teachers presented nine papers,of which six were published in

	UGC approved ISSN Journal. • Two publications undertaken with CREST initiative.
• **Conducting neighbourhood outreach programs.** • Working with Panchayats of St. Andre constituency in outreach programs. • Programme for poor and needy from neighbourhood. • Medical outreach programme for senior citizen in neighbourhood. • Outreach programme for Farmers of the neighbouring villages.	• *Peace Concert 2017* held on 10th December 2017 with active participation of Panchayats of St. Andre constituency; *National Peace Awards* awarded in various fields to four prominent personalities; two books released on the occasion;110 girls from 55 wards of St. Andre constituency felicitated for their educational qualifications. • Food Bank on college campus inaugurated on 18th December 2017 in collaboration with 'Street Providence' Goa's only '24-Hour Food Bank' to distribute free food to poor. • Weekly Free Medical Check-Ups through two trained Nurses conducted for senior citizen in neighbourhood. • *Farm to Fork* initiative for farmers of the neighbouring villages; encouraging them to increase output of local vegetable; College was instrumental in marketing their produce thrice a month to Hotel Marriott's, Miramar.
• **Strengthening the Alumni Association and increasing engagement.**	• Work commenced for getting the Alumni Association registered - Meeting with Lawyer done, process of registration begun; Alumni engagement activities enhanced in fields of joint events, funding, job networking, feedback for quality changes etc.
• **Other plans for Academic Year.** • New Committee list covering various quality deliverables, with each committee under NAAC criteria heads finalized. • Orientation of students about Student Satisfaction Survey. • KYS – Know Your Student drive to ensure full data of students to be conducted. • Working towards NIRF ranking. • Upgrading the college website to make it comprehensive and functional. • Enhancing Social Media presence.	• New Committee list to be implemented from 2018-19. • All departments/committees/cells told to make documentation/reports as per new formats; reports to be comprehensive and correct; proper proof of outcome-learning to be maintained. • Subject teachers to orient students about Student Satisfaction Survey especially curriculum transmission, teaching methodology, evaluation systems &outcome monitoring; mentors to ensure collection of emails of all students (to facilitate in case any one does not have) • Mentors told to undertake talent search

	of students as a KYS – Know Your Student – having full data of Students. • Reports and documents to be evaluated for making application for NIRF. Principal to discuss with other institutions already having a ranking. • New Website Already uploaded. • Uploading of college videos/pictures on Facebook and other platforms

Academic Calendar for 2016-17- Annexure 1

2.16 Whether the AQAR was placed in statutory body   :   Yes   √   No   -

Management   √   Syndicate   -   Any other body   -

Provide the details of the action taken:

Management has taken note of work undertaken and givenguidelines to work for the next cycle to ensure targeting a higher grade.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	**01**	-	-	-
PG	**NA**	**NA**	**NA**	**NA**
UG	**02**	**NIL**	**01**	NIL
PG Diploma	**NA**	**NA**	**NA**	**NA**
Advanced Diploma	**NA**	**NA**	**NA**	**NA**
Diploma	**NA**	**NA**	**NA**	**NA**
Certificate	**07**[#]	**NIL**	**NIL**	-
Others-Certification, Credit Based Programme	-	**03**[$]	-	**03**[^] + **03**[$]
Interdisciplinary	**NIL**	**NIL**	**NIL**	**NIL**
Innovative	**NIL**	**NIL**	**NIL**	**NIL**
Total	**10**	**03**	**01**	**06**

[#]*Computer Hardware, Library and Information Sciences, Tally, DTP, Office Automation, Aptitude training, Web Designing*

[^]*D-LinkSwitching (Certification/ Credit Based), Library services (Credit Based), Computer Garage: Maintenance and Repair (Credit Based).*

[$]*Foundation course in Tally, Foundation course in Office Automation, Foundation course in Computer Hardware.*

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option /Open options

CBCS introduced from 2017-18 for First year Commerce and Arts courses. Semester system continues for Second and Third year batches with choice available to students to choose electives in both Commerce and Arts courses. Choice also given for optional subjects.

(ii) Pattern of programmes:

Pattern	Number of programmes
CBCS + Semester	02
Semester	01
Trimester	-
Annual	-

1.3 Feedback from stakeholders* *(On all aspects)*

| √ | Parents | √ | Industry | √ | Students | √ | Alumni | √ |

Mode of feedback   :   Online | √ | Manual | √ | Co-operating schools (for PEI) | |

- Students: Feedback conducted at the end of the semester/academic year on respective subject teachers. The mode of feedback is online. After scrutiny, the Principal appraises the teachers individually and recommends corrective measures as needed.
- Parents: Feedback from parents obtained in the open house interactions and Parent-Teacher meetings. The issues addressed or suggestions made by parents are scrutinized and report handed to the Principal for implementation.
- Alumni: The feedback is obtained during alumni meets and individual interactions during visits for events etc; through emails; and through social media. The issues brought out/suggestions made are scrutinized and report handed to the Principal for implementation.
- Industries/Institutions/Guests/Associates: The feedback is verbally communicated during personal visits to institution; and through emails from time to time and the same is analysed and initiated.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. : Yes. New CBCS introduced by Goa University from 2017-18 for F.Y.B.A and F.Y.B.Com with new/revised syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- No new departments introduced.

Criterion II

2. Teaching, Learning and Evaluation

2.1 Total no. of permanent faculty:

Total	Assistant Professors	Associate Professors	Professors	Others
20	07	13	--	--

2.2 No. of permanent faculty with Ph.D.:06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
22*	-	-	-	-	-	**-**	-	22*	-

Includes 13 on Contract basis and 09 on Lecture basis.

2.4 No. of Guest and Visiting faculty and Temporary faculty

15*	09**	13***

*Guest   ***Lecture basis faculty*   ****Contract basis faculty*

2.5 Faculty Participation in conferences and symposia:

	2017-18		
	International	National	State
Invited as Resource person on Seminars/Workshop/ Conferences	---	01	01
Participated in Seminars/Workshop/Conferences	15	04	22
Presented papers in Seminars/Workshop/Conferences	14	06	9

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The faculty is committed to upgrade and stay updated with innovations in teaching; conventional teaching methodology and lecture modes are giving way to new methods, like:

- Providing innovative assignments to engage students' multiple intelligences &independent thinking
- Research oriented teaching by guiding students to do projects, seminars on relevant topics.
- Industry visits and Study tours.
- Peer teaching, group discussions, role play, posters, films etc.
- The College has provided computer, internet facilities, INFLIBNET and LMS like MOODLE.
- Students have become more creative; there is more clarity of thought for independent thinking and self-study for future learning.

2.7 Total No. of actual teaching days during the academic year: 180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution

- The College conducts pre-course test, ISAs, assignments, presentations, role-plays to measure students' performance. In addition to formative & summative assessment, College also conducts diagnostic tests (Proficiency test & Talent Search). The Departments, through various contests / competitions, search for talent in dramatics, debate, creative writing, quiz and entrepreneurship.

- Paper setting guidelines streamlined for First and Second year exams - proper scrutiny and approval of the papers done by the H.O.D or Subject Expert; Zero Defect Undertaking taken from the Paper Setters and H.O.D to ensure proper paper setting.

2.9 No. of Faculty involved in curriculum restructuring/revision/syllabus development as member of BOS/Faculty/ Curriculum Development workshop

BOS	Faculty Development	Curriculum Development
02	-	-

2.10 Average percentage of attendance of students 76.18

2.11 Course/Programme wise distribution of pass percentage:

Title of Programme	Total no. of students appeared	Division				
		Distinction	I%	II%Second	Pass	Fail
		Enrolled	Passed	College Passing %		
B. A.	72	09	29	25	03	06
B. Com.	115	08	21	40	22	24
BCA	20	07	05	06	-	02

2.12 How does IQAC contribute to improve the teaching-learning process?

The IQAC with the Vision and Mission aims to promote quality education without discrimination. The Cell organizes faculty development workshops, conferences and seminars. Besides faculty are sent for Orientation and Refresher courses to upgrade their knowledge, acquire know-how on latest teaching methodologies and adapt to technological advancements. Efforts are made to make all class rooms equipped with LCD with extension of internet facility.

Emphasis is on innovative methods in teaching methodology. Some innovative methods used are audio visual lectures, screening of films related to the subject, expert guest lectures, field visits, preparation of wall papers after Industrial visits, model layout method, use of maps, discussion from news reports, paper presentations, role plays, digital storytelling assignments, book reviews, use of encyclopaedias and presentations by students using audio visual aids.

IQAC has also has a monitoring mechanism in place to monitor teaching-learning process and suggest measures for improvement.

2.13 Initiatives undertaken towards Faculty development

Faculty/Staff Development Programmes	No of faculty benefitted
Refresher Courses	-
UGC – FIP	**01**
HRD Programme	-
Orientation Courses	**02**
Faculty Exchange Programmes	-
Staff Training conducted by the University	-
Staff Training conducted by other Institution	**01**
Summer/Winter schools, workshops etc	-
Others	**01**

2.14 Details. of Administrative and Technical Staff

CATEGORY	No. of permanent employees	No. of vacant positions	No. of permanent positions filled last year	No. of permanent positions filled temporarily
Administrative Staff	**18**	-	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

- To inculcate research culture among faculty / students, a research & development committee has been established. It promotes various research related activities such as workshops, publishing yearly in-house research journal, training etc. The committee is working towards converting the journal to an online journal with ISSN number.
- The IQAC informs / circulates details on various research projects/ grants available under UGC and other research funding agencies. The faculty is encouraged to apply for research projects under UGC or other research funding agencies and facilitation as required provided.
- Orientation on Research Methodology conducted for students from time to time.
- Inviting experts/ researchers of eminence to visit the campus for guest sessions/interactions to encourage staff and students towards research.
- Conducting research analysis up-gradation courses/sessions for staff/ students.
- The faculty is encouraged and funded to participate in State, National and International conferences, seminars, symposia, workshops etc.
- The faculty is encouraged to present and publish their research work in refereed journals at state, national and international conferences, seminars and symposia.
- Taking initiatives for awareness/and transfer of findings of research of the institution to students and community at large, through publication, college presentations, and submissions to government/concerned authorities.
- Faculty is encouraged to pursue doctoral/post-doctoral programmes on full/part time basis
- Free internet service and computer scanner, printers, photo copiers are available for the researchers in the computer lab.
- Membership of N-List programme of Library and Information Network (INFLIBNET) extended to new staff and students to take advantage of access to more than 2100 e-journals, 51000 e-books; also training provided to access bibliographic database.
- The students are encouraged and prepared to participate in inter-class/inter-collegiate seminars, workshops etc.
- The students are encouraged to present papers in their related areas at inter-class and inter-collegiate seminars. The faculty assists the students in the preparation of the papers.
- Conducting orientation programme/sessions on Project work for TYBCOM and TYBA students on research guidelines of university and other topic wise methodology issues; and coordinating third year research projects, encouraging topics to enhance career skills and monitoring the execution plans of the projects.
- Proposal made to management for allocation of regular budget for research to build research infrastructure and conduct more activities.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.4   Details on research publications

	International	National	Others
Peer Review Journals	**06**	**12**	-
Non-Peer Review Journals	**01**	**--**	-
e-Journals	**02**	-	-
Conference proceedings	**01**	-	-

3.5 Details on Impact factor of publications:

Range | **2.9867 - 5.489** | Average | **4.24*** | h-index | - | Nos. in SCOPUS | - |

*Calculated on the basis of range indicated for papers with impact factor

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by ~~University~~/ College	1 year	College/Mgt	Rs 2 lakhs	Rs 2 lakhs
Any other(Specify)	-	-	-	-
Total	1 year	College/Mgt	Rs 2 lakhs	Rs 2 lakhs

3.7 No. of books published

i) With ISBN No. | 04 | Chapters in Edited Books | - |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from:

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges

Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy:

*

The College offers consultancy services by way of counselling, assisting farmers to sell produce, designing software/websites etc. However, being a religious minority college, particularly catering to the underprivileged, consultancy is by and large free.

3.11 No. of conferences/seminars/workshops organized by the Institution*:

Level	International	National	State	University	College
Number	**01**	**01**	**02**	--	**04**
Funding	Fees/Management	AIACHE/Management	Quadros Motors, Goa	--	Planning Forum /Management

Inclusive of Seminars, Workshops, Faculty Development programmes

3.12 No. of faculty served as experts, chairpersons or resource persons: 03

3.13 No. of collaborations:

International **01**   National **03**   Any other **08**

3.14 No. of linkages created during this year:01

3.15 Total budget for research for current year in Rs/ lakhs:02 lakhs (Management)

From Funding agency -   National -

Total **2.00**

3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.18 No. of faculty from the Institution

who are Ph. D. Guides **01**

and students registered under them **04**

3.19 No. of Ph.D. awarded to faculty from the Institution: -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -   SRF -   Project Fellows -   Any other(FIP) **1**

3.21 No. of students Participated in NSS events:

| University level | - | National Level | 02 | State Level | 420 | International Level | - |

3.22 No. of students participated in NCC events:

| University level | - | National Level | 04 | State Level | 20 | International Level | - |

3.23 No. of Awards won in NSS:

| University level | - | National Level | - | State Level | - | International Level | - |

3.24 No. of Awards won in NCC:

| University level | - | National Level | - | State Level | - | International Level | - |

3.25 No. of Extension activities organized:

| University Forum | - | College Forums | 32 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

1. The NSS Unit Volunteers along with Programme Officers and Staff conducted Independence Day program on 15th Aug 2017 at the College Premises
2. Pledge by NSS Volunteers and program to mark the Swatch Bharat Week in College.
3. 120 NSS Volunteers accompanied by NSS POs and Staff participated in a Nature Trek organised at Pal Valpoi on 14th July 2017.
4. The NSS Unit of the college conducted campus cleaning and community cleaning on 12th August 2017 in all 280 NSS volunteers participated in the two day activity.
5. NSS Unit took up the new Enrolment of unregistered and new electors as part of SWEEP activity of the Election Commission Special Summary Revision in July and Sept – Oct 2017 (50 New Enrolment Forms were submitted to the Election Commission Office)
6. NSS Volunteers participated in a Half day workshop on "*E – Waste Management*" organised by CREST, Fr. Agnel College, Pilar Goa, on 4th September 2017.
7. As part of the NSS Day Celebration the NSS Unit of the College organised Blood Donation Camp on 25th September 2017; 80 volunteers participated in the camp.
8. NSS volunteers collected usable old clothes to be distributed to the needy; same was handed to an NGO in Guirim – Goa
9. NSS volunteers along with Programme Officers and Staff celebrated the Independence Day on 15th Aug 2017 at the College Premises.
10. A talk on AIDS Awareness was organised for the NSS Volunteers (Red Ribbon Club) on 1st December 2017. The talk conducted by Mr. Peter Borges, Coordinator, Positive People, was attended by 109 NSS Volunteers.

11. The NSS Unit volunteers along with Programme Officers and Staff celebrated the Goa Liberation Day on 19th Dec 2017 at the College Premises. A total of 146 volunteers attend the programme as part of National Integration.

12. JCI Verna in association with the NSS Unit organised a Talk on Traffic Management and Road Safety for the Volunteers on 11th Jan 2018 to instil in the volunteers a sense of proper traffic regulations. A total of 120 Volunteers attend the Talk.

13. The NSS Unit Celebrated the Birth Anniversary of Swami Vivekananda as the National Youth Day on 12th January 2018 by conducting a workshop for effective Career Planning and Personality Development for the volunteers. A total of 114 volunteers attended the workshop. The resource persons were arranged by JCI Verna for the Workshop.

14. The NSS Unit Volunteers along with Programme Officers and Staff celebrated the Republic Day on 26th Jan 2018 at the College Premises. A total of 123 Volunteers attend the programme on National Integration.

15. The Library Cleaning was taken up by the NSS Unit on 1st February 2018 at the Library block of the college. A total of 80 Volunteers took part in the initiative.

16. The NSS Unit undertook a Beach Cleaning Drive on 12th February 2018 at Siridao Beach; 85 Volunteers collected plastic bottles, plastic waste and glass bottles.

17. Directorate of Transport Officials conducted a talk on Road Safety & Regulations for NSS volunteers of the college on 7th February 2018. A total of 82 Volunteers attend the talk. The talk highlighted on issues of road safety and citizen attitude towards the traffic sense.

18. NSS Volunteers were part of the Organic Farming Workshop organised by CREST as the preparation of the field and collecting manure was undertaken by the NSS Volunteers. The workshop was conducted by Pilar Fathers from the Zagoti Farm in Valpoi.

19. The NSS Unit of the college conducted campus cleaning and community cleaning on 17th March 2018 in all 280 NSS volunteers participated that was taken up to clean the college Campus and surrounding area.

20. A group poster competition was organised by the NSS Unit and Red Ribbon Club on 10th March 2018 on the topic of "*Drug Abuse & HIV/AIDS*"; 45 volunteers participated.

21. NSS volunteers prepared cloth bags and paper bags and distributed them in their local area shops and neighbourhood as a measure to curb the use of plastic bags for daily purpose. The activity was conducted from Nov 2017 to Feb 2018.

22. The NSS Unit of the college organised a Blood donation camp on 4th April 2018 at the college premises. Total of 40 units of blood were collected from the camp.

23. NSS volunteers attended the Inter Religious Meet organised by the Catholic Bishops Conference of India and Bharatya Sarva Dharama Sansad on Collective Action for Dialogue & Social Harmony: Youth of India – Looking Forward on 5th April 2018 at Ravindra Bhavan, Margao, organised by Society of Pilar – Agnel Region.

24. NSS volunteers assisted the Public Health Centre, Corlim in conducting the Survey on Leprosy with the Jurisdiction of PHC Corlim in the month of November for 8 days.

25. NSS unit assisted the Senior Citizens in the Form filling and Submission of the Forms which were collected by the NSS Volunteers from their neighbouring Area of Residence.

26. NSS Volunteers Mr. Geetesh Zure and Ms. Richa Fernandes were part of the Goa contingent that participated in the celebration of National Youth Day held at Noida on the occasion of Birth Anniversary of Swami Vivekananda.

27. NSS volunteers and Students Union performed street play in INS MANDOVI- Kendriya Vidhyalaya, Betim, organized by Swachta Action plan in collaboration with Ministry of Tourism, Government of India, Indian Institute of Travel And Tourism Management, and National Institute of Water Supply. The performances were mostly for creating awareness among the locals and tourists visiting Old Goa religious shrines and Calangute beach.

28. The College takes conscious efforts to create awareness about energy conservation and renewable energy usage among students. The College has instituted a prize for the Best Class where students are given a prize on the basis of cleanliness, switching off the lights, fans etc. The College has plans to have Solar panels installed and used in the campus.

29. The Women's Cell is working towards social upliftment of women through various programmes like training in making paper bags, flower making, 'earn while you learn scheme' etc where students are employed in IGNOU etc. The NSS unit under social responsibility conducts various activities such as organization of awareness programmes for plastic waste &e–waste management, tree plantation drives (planting seed bombs etc).

30. As part of social outreach programme the College conducted health check-ups. The College also provides writers to assist partially blind students for writing exams, assisting and visiting senior citizens at old-age homes and neighbouring areas

31. Students are involved in teaching English to school kids from underprivileged background.

32. College students and faculty members participate in various activities such as blood donation camp, campus cleaning etc. During the Fresher's Orientation Session at the beginning of the Academic Year information about the various facilities available to students and activities conducted is made known and the students are encouraged to participate in such activities.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9 acres	--	--	9 acres
Class rooms	17	--	--	17
Laboratories (Computer labs& Research Centre)	03	01	RUSA	04
Seminar Halls	02	--	--	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year. (<1-0 lakh) during the current year.	--	06 10	Govt. of Goa; RUSA; Management	06 10
Value of the equipment purchased during the year (Rs.)	--	48,97,463	Govt. of Goa; RUSA; Management	Rs.48,97,463
Others (items) (Renovation/Up gradation work)	-- --	15,38,014 53,94,211	Govt. of Goa; RUSA; UGC; Management	Rs.15,38,014 Rs.53,94,211

4.2 Computerization of administration and library

Administration
- Administrative work is fully computerised; specific softwareis installed as per nature of job.
- Internet connectivity available for administrative staff.
- Examination related work is fully computerised.
- After the admission of students, a student database is created.

Library
- Library is fully automated with NewGen Lib library Management software.
- All the documents, reader's identity cards are bar-coded.
- Library has Online Public Access Catalogue (OPAC) facility available
- The library is the member of INFLIBNET N-list and all readers have been given ID and password to access e-books and e-journals available on N-list.
- The readers are also contacted through emails.
- Library has its own website http://faclibrary.weebly.com.
- The readers have access to the digital resources of the library such as repository old question papers, curriculum, project works power point presentations, lesson plans, notes and links to various subject portals and other resources through library website.
- 03 computers and 01printers available for public access.
- Internet connectivity available for users

4.3 Library services:

Items	Existing		Newly added during 1 Jan. 2016 to 31 Jan. 2017		Total	
	No.	Value	No.	Value	No.	Value
Text books	4515	644875	93	15575	4608	660450
Reference Books	13855	2490456	836	167267	14691	2657723
Journals/periodicals	90	78153	--	--	90	78153
e-Books#	31,35,000+	5000	31,35,000+	5000	31,35,000+	5000
e-Journals	6000+		6000+		6000+	
Digital Database	--	--	--	--	--	--
CD & Video	820	26610	04	--	824	26610
Others (maps & charts)	40	5,000	-	-	40	5,000

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	71	02	256kbs lines08 lines	03	01	13$	21^	09*
Added	56#	01	GWave 6 mbps	01	--	02	-	94+
Total	122	03	09	04	01	15	21	15

Research centre
 # New computers(desktops-51) purchased to upgrade the existing systems in the computer lab and 05 laptops.
^ Laptops given to staff
#Desktops issued to Research Centre (05),physical education department (01)and Library (03)
$12 desktops and 01 laptop
+UPS, printer, headsets, scanner, air conditioners, managed switches, smart board, LCD projectors, Electronic gadgets, software for skill lab, furniture, etc.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- Laptops given to teachers with free internet facility in order to use ICT facility in teaching.
- Computers with free internet connectivity for faculty, administrative staff and students.
- Well-equipped computer laboratories with free internet facility available for students to carry out their assignments, project works and other related work.
- Research Centre with computer systems, peripherals, internet, latest related software etc.
- Extension of fast broadband Wi-Fi facility to all staffrooms; free Jio connectivity extended to students and staff. .
- Language lab for soft skills training has been installed.
- Separates LAN's are available for office, computer labs, library and departments.
- Computer systems and other perphierals available in the library for executing and handling library services.
- Well equipped computer labortaories along with free internet facility available for students to carry out their assignments, project works and other related work.
- Learning Management Systems (Moodle) available for students
- Examination related activities are also computerised for generating of collated results sheets, collating results, notices, individual mark sheets etc.
- Training given to the faculty in the use of skill lab software.
- Basic training facilities are provided for the faculty and students to use of OPAC and INFLIBNET N-list.
- IT department organised a workshop on "*Open Source Software*" for students of F.Y. B.Com and T.Y. B.C.A class held on 15th July, 2017.
- IT department conducted a workshop on "G*oogle Classroom with special reference to Google Forms for Feedback*" for teaching faculty of the College on 11th April, 2018.
- IT department in collaboration with Computer Society of India, Goa Chapter and the Institute of Engineers (India) organised a three-day workshop on "*Programming with scratch*" for school students. It was from 2nd to 4th May, 2018.

4.6 Amount spent on maintenance in lakhs:

i)	ICT	Rs. 3,314/-
ii)	Campus Infrastructure and facilities	Rs. 88,900/-
iii)	Equipments	Rs. 33,976/-
iv)	Others	Rs. 1,824/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

Admission process:

- The IQAC has set up a transparent admission process that is based on the vision of 'education for all'. Students are admitted on 'first come first serve' basis. The college even admits academically challenged students.

- A detailed, up-dated and user- friendly Prospectus is issued detailing courses offered, activities organized, student support services and other relevant data.

- Print media, website and social media are used for imparting information to prospective students.

- Visits to feeder institutions conducted to appeal to prospective students.

Orientation programme for First Years:

- IQAC along with class mentors conducts orientation programme for first years at the beginning of the academic year. Information imparted:
- Aims, Mission, Objectives of the college
- Facilities provided in the college
- Conduct of classes
- Examination/Evaluation Process
- Discipline, Attendance
- Extra-circular activities, Sports etc.
- Any FAQ's raised by students.

Mechanisms in place for effective awareness about Student Support Services:

- A detailed and up-dated College Prospectus.
- Class Mentor interactions.
- Class interactions by Principal.
- Student Council Meetings.
- Parent Teacher Association meets and open house days with parents.
- Alumni meets and interactions.
- An operational, updated website.
- Notice Boards including separate boards for Department and cells.
- Notice Board in each Classroom.

- SMS facility for real time information flow.

- Digital Display Board with 50" LED TV

- Public Address System in each classroom, other places.

- In-house college news bullentin 'Happenings'.

- Direction Boards and placards are placed to offer easy identification.

- Use of Facebook and other social media platforms.

- Advertisements and Press Releases from time to time.

- Library website.

- IGNOU Notice Boards.

5.2 Efforts made by the institution for tracking the progression:

- Career and Placement Cell along with Department Heads and Mentors track the progression of ex-students to higher education/employment etc; database maintained.

- The Alumni Association has set up a system through personal contacts, social media etc to track the progression of ex-students to higher education/employment; data is forwarded to the Career and Placement Cell.

- Performance of students in various areas is tracked by respective departments at the end of each semester/academic year. Departments are responsible to create and maintain a data base. Accordingly plans for improvement/ plugging loopholes are formulated for the next semester/ academic year.

- Overall semester/academic year performance and internal evaluation are regularly appraised to the students and are displayed on the notice board to keep students updated on performance.

- Parents are informed in open house about student performance and parents support sought to enhance performance/ identify reasons for weak performance.

- Counselling sessions conducted by a professional counsellor, class mentors on time to time basis has also helped in tracking issues regarding reasons for weak performance.

- Remedial coaching and mentoring/counselling provided to support weak students for up-grading performance and to avoid drop outs.

- Each subject teacher prepares plan within teaching plan for slow learners/weak students/absentees etc.

- The student attendance is continuously monitored. Short fall in attendance are individually addressed by the Coordinator of the Attendance Committee, Administrator and Principal. Parents are kept informed regularly through SMS facility.

- Class wise and subject wise top students are awarded during the Annual Day to encourage other students to up performance.

- Achievements of students are published in the monthly newsletter '*Happenings*' and annual magazine; in some cases the news reports or notices related to achievements of students are put in the notice board to encourage other students to up their performance.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
848	-	**04**	**-**

(b) No. of students outside the state

24

(c) No. of international students

07

Men*	No	%
	317	**37**

Women*	No	%
	535	**63**

Gender breakup of overall students in the College.

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
454	**17**	**173**	**86**	**0**	**730**	**547**	**23**	**185**	**92**	**01**	**848**

Demand ratio: **1.1:1**   Dropout % - **2.23 %**

5.4 Details of student support mechanism for coaching for competitive examinations (if any):

The College has signed a MOU with Lakshya Academy a leading academy in the field of Career guidance and Aptitude coaching, to provide a Training in Aptitude related exam preparation in the College Campus itself. The coaching programme is named "*Apti-Vista*".

No. of students beneficiaries | **48** |

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | **3** | GATE | - | CAT | - |

IAS/IPS etc. | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance:

Student Counselling

- A professional Counsellor is appointed and counselling sessions conducted thrice a week. The Counsellor has helped the students on various issues and concerns.
- Informal counselling is done by the teachers/class mentors/principal on time to time basis has also helped the students.

Career Guidance

- The Career and Placement Cell organised a Career Guidance session for TY BA/BCom/BCA students on 19th July 2017where emphasis was laid on the requirements of the industry, the need for scoring good marks and tips to succeed at competitive exams.

- The Department of Economics organized a one day workshop '*INSPIRE*" on Career Counselling for BA (Economics) students on 31st July 2017. The resource person Mr.Nagesh Sardesai, gave an insight into a variety of career options available in the field of economics (eg. economist with specialization in law; researcher; educator; MBA; opportunities in banks, RBI, labour departments, business journals and newspapers, census organization, labour tribunals, business journals and newspapers etc).

- The Department of Economics organized a one day workshop to Develop Career Oriented Personality Traits on the occasion of World Youth Skill Day on 10th August 2017. The resource person was Ms. Meryl De Souza, who focused on the skill of resume writing, 'good' resume; proper work attire, interview etiquette and need for work ethics.

- The Career and Placement Cell organised a Motivational Career Talk on 16th August 2017 for the SY-BA/BCom/BCA students who used his personal experience to advise students on the preparation of one's C.V and to focus on using ones talents.

- The Career & Placement Cell organised a talk for the students on 18th August 2017 on the scope and skills required to be a Company Secretary.

- TY BCom students participated in a Business Leadership Program on 11th September 2017 where students were made aware of the various schemes available for Goan youth as well as the role of organisations funding new business ideas.

- Career guidance on *'Career Growth Prospects in Aviation Industry'*, was organized by the Career & Placement Cell, for TYBA/BCom students on 17th January 2018. The resource persons were Mr. Koustav Chatterjee, Business Head, Frankfinn Institute of Air Hostess Training &Mr. Sudipto Govind Biswas (Business Development Executive, Goa Br.).

- Career guidance session on *'Career Growth Prospects in Insurance Industry'*, was organized by the Career and Placement Cell, for TY BCom students on 22nd January 2018. The resource persons were Ms. Chitra Naik, Marketing Manager, LIC of India, Panjim-Goa and Mr. Gopi Megeri (Business Development Officer, LIC, Mapusa-Goa).

- Career guidance workshop titled *'You Are The Key'*on the scope after enrolling for MBA Programme was organized by the Career & Placement Cell, for TYBA/BCA/BCom students, on 24th February 2018. The resource person was Mr M.I.M. Nehruzii, Dean of Gems B School, Bangalore.

- Career guidance session on *'Scope of becoming a Company Secretary'*, organized by Career & Placement Cell, for SY B.Com students on 8th January 2018. Mr. S. Rama Rao, senior faculty and "Career Counsellor" since 2009, ICSI Career Counsellor at ICSI - The Institute of Company Secretaries of India, GOA Chapter, Panjim, Goa was the resource person.

- The Career & Placement Cell organised an orientation session on drafting a resume and preparing for a personal interview, on 12th March 2018, for students interested in participating in the Career Fair-2018 initiative.

Skill Development for Career Opportunities

- A course in Digital Marketing Training was conducted by Mr Sudhir Shetty and team, founder of Espressotive, a Digital Marketing Company Goa in association with the Centre of Incubation and Business Acceleration (CIBA) from 20th November to 5thDecember 2017. Fifteen students registered. The course trained students about new technology and made them industry ready.
- The College in association with Ana Fonte Toastmasters Club launched the Agnelite Gavel Club. Distinguished Toastmaster (DTM) Mr. Colin S. Coelho was the main coordinator. Meetings continued on a regular basis every week thereafter. Twenty students enrolled. Toastmaster manuals were provided to the students. Other Ana Fonte toastmasters assisting the students included Mr. Truven Jorge, Adv Ann de Souza CC, CL Ms. Nelissa Alcasoas.
- Twenty-one students underwent one-month summer internship coordinated and executed by the efforts of Asst. Prof. Andrew. A. Antao from Career and Placement Cell of the college, for the academic year 2017-18. The summer internship helped students make optimal use of their vacation time and gain valuable experience while developing skills.
- The Career & Placement Cell, runs an '*Earn while you Learn*' initiative. Students are mentored and assisted in procuring part-time jobs. This programme also monitors students, who work part-time in formal / informal sectors and businesses.
- The Career & Placement Cell conducted a Career Fair on 16th March 2018 which provided the students choice of companies to choose from as well as serving as a platform for companies to select talented students (10 students were selected and given placements).
- 48 Students were given training at the APTA VISTA Training Program by the Lakshya Academy in preparing for various Competitive exams in September 2017.
- The Department of Economics conducted a short term 30 hour program from 10th January to 14th February 2018 where students gained knowledge on smart Investing, Equity Shares, Mutual funds, Stock Market conditions and the use of virtual trading software.
- Twice a month student training sessions in choral singing is organised as part of Choral society activities conducted by Mentor, Fr. Dominic Alvares, an acclaimed musician in Goa.

No. of students benefitted: Counselling **200**   Career Guidance **797**

5.7 Details of campus placement:

On campus			Off campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06 Pvt Ltd companies invited for Career Fair- 2018	**39**	**06**	**02**

5.8 Details of gender sensitization programmes:

- Of the total student strength of the college, 63% comprise girls; girl students and teachers are part of all representative bodies including IQAC with a special ladies representative for women's affairs.
- A special women's cell formed to conduct special programmes for women.
- Separate Girl's common room with sufficient facilities available.
- Incinerator installed in girl's common room this academic year to enable easy and hygienic disposal of non-biodegradable waste.
- The Department of Political Science, as part of Human Rights Day celebration, organized a quiz competition funded by the National Commission of Women, India on 5th December for TY/SY/FYBAstudents to sensitize about the rights and laws pertaining to women.
- Assistant Prof. Sonia Xavier and two students, Miss Shahana E. H from SYBA and Mr Nathan Fonseca from FYBA attended a one day state level training workshop for Gender Champions and Nodal Teachers at Dempo College, Bambolim. The aim of this initiative was to facilitate an enabling environment where girls are treated withdignity and respect.
- Ms. Jolainne D'Souza coordinated an awareness programme on girl child organised by Ms.Akshada Bandekar and team which served as a launch-pad for their UNIHERSE campaign. The Rotaract Club of Vasco, with Mr. R. Bandekar, Ms Puja Mapxecar, Ms. Anjali Malhotra and Mr. A. Naik put up a skit on the theme of girl child and women empowerment. Speakers for the programme were Dr. Dhakankar and Dr. Mrinalini.
- As part of *Peace Concert* held on 10th December 2017, musical skit performances were enacted which depicted the issues faced by a girl child in our society. The message the skit aimed to put forth was the need to celebrate birth of a girl child, provide equal rights to woman, and benefits passed onto the society by educating a girl child. The skit showcased how women fight through societal barriers and conflicts and emerge as a dove symbolising the attainment of peace in the day-to-day storms she has to face.
- The College NCC naval unit conducted dowry awareness oath session for 25 SD NCC cadets; the cadets were encouraged to spread the message of the evils of dowry to their neighbourhood while pledging not to take dowry while discouraging family/friends from doing so
- College women team trained to participate in university events in Table Tennis, Football and Cross Country Race.
- Girl students have been trained, have participated and won prizes in several curricular and extra-curricular events.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events:

State/University level	National Level	International Level
261	41	-

No. of students participated in cultural events:

State/University level	National Level	International Level
135	14	-

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports:

| State/University level | 05 | National Level | 03 | International Level | - |

Cultural:

| State/University level | 02 | National Level | - | International Level | - |

5.10 Scholarships and Financial Support

	Number ofStudents	Amount in Rs.
Financial support from institution	22	66,000/-
Financial support from government	215	18,66,180/-*
Financial support from other sources	7 (ICCR)	2,11,805
	01(Management)	10,960/-
	01(Private Sponsor)	35000/-
Number of students who received International/ National recognitions	-	-

The amount received by students directly in their bank accounts, under various government schemes (namely SC, OBC and Bursary), is not included here. This amount only includes Financial assistance received by ST students.

5.11   Student organised / initiatives :

Fairs:

| Institutional/ State/University level | 1 | National Level | - | International Level | - |

Exhibitions:

| Institutional/ State/University level | - | National Level | - | International Level | - |

5.12   No. of social initiatives undertaken by the students: 23

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To provide quality higher education to all, including the socially, economically and academically challenged students and through honest toil build successful citizens in all walks of life who will sustain the ethos of our great country through imbibed values of truth, love and justice for all

Mission / Objectives:

- To promote quality education without discrimination
- To inculcate in students the value of hard work as a stepping stone to success
- To enrich in young men and women the value of truth, love and justice for all
- To inspire students to use their knowledge as an instrument of social change
- To build a pool of successful citizens in all walks of life

6.2 Does the Institution have a Management Information System.

No; however the college has most of its academic/administrative matters computerised.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The College is affiliated to the Goa University therefore follows the syllabus set by Board of Studies in respective subjects. As and when the update/revision is informed to the college by the Goa University, the college implements the same.
- Some of our faculty members are currently members of the Board of Studies in their respective subjects have contributed to framing/revising of the existing syllabi.
- Considering the existing industry/market demand, the College has introduced various career oriented courses, certificate courses, training programmes, internship programmes to enhance the additional skills needed for by the students to gain employment.

3.2 Teaching and Learning

- The academic calendar informs the students of the various activities and events to be held on the college which are made available in the prospectus.
- Each subject teacher prepares semester wise lesson plan (with week wise execution plan of the portion and its references) which is made available to the students in the beginning of the academic year.
- The College promotes student-centric learning by providing ICT facilities and encourages faculty to use the same.
- Guest lectures are conducted on various topics of respective subjects to students which cater to a wider perspective to the related topic.
- Field trips, industry visits, excursions, study tours during vacations are also conducted.

- Assignments are given in the form of case study, role plays, models, videos, student presentations, class discussions, quizzes, films etc.
- The students attended/participated in interclass and intercollegiate seminars and workshops and other events.
- Fast learners are engaged as resource persons to teach school students from neighbouring schools under extension activities.
- Faculty Improvement Programme is conducted to empower the teachers with new methods on teaching and other related areas.
- Feedback is conducted on respective subjects of teacher's evaluation at the end of each academic year; corrective measures are taken to improve on the teaching methods.
- Organised seminars, workshops, guest lectures for faculty and students.

3.3 Examination and Evaluation

- The tentative dates of examination schedule for all streams are informed to the students in the beginning of the academic year.
- Since it is a continuous evaluation system, we adopt various methods to conduct internal assessment like tests (objective, long, short questions- answers), assignments (presentations, case studies, open book tests, quizzes etc.)
- The internal evaluation of the various subjects is regularly appraised to the students and displayed on the notice board.
- The exam evaluation is a transparent process wherein the students can avail of revaluation/ re-verification services as per the Goa University ordinances.
- In order to handle mal-practices the college has established an Unfair means Committee.
- The project work carried out by Third year students (individually/group) in their respective subjects as a part of the curriculum enhances their research skills, helps to gain extra knowledge, helps in team building and to acquire leadership qualities.
- The computerisation has ensured the easy conduct of examinations and timely declaration of results of first year and second year students of all streams.
- Exam related matters like timetable, payment of fees etc. informed/displayed on notice boards well in advance.
- Question banks and copy of the past question papers in all subjects are made available in the library to the students.

6.3.4 Research and Development

- Research Centre set up in Commerce with PhD guide from College; four students pursuing PhD at present.
- Details along with application forms which are sponsored through UGC grants and other research funding agencies are made available to the faculty.
- Established Research & Development Committee to promote various research related activities such as workshops, training and publishing of the research journal '*ANCHOR*'.
- The faculty is encouraged to participate in State, National and International conferences, seminars, symposia, workshops etc.
- Students are encouraged to participate in inter-class/-collegiate seminars, workshops etc.

- The faculty is encouraged to present and publish their research work in refereed journals at State, National and International conferences, seminars and symposia.
- Faculty is encouraged to pursue doctoral/post-doctoral programmes on full/part time basis
- Adjustments of lectures, supervisions are done for facilitating research activities.
- The College has a well-equipped computer laboratory with internet connectivity and library facilities to supplement in the research activities carried by faculty and students.
- The students are encouraged to present papers in their related areas at inter-class/-collegiate seminars. The faculty assists the students in the preparation of the papers.
- As per the curriculum designed by Goa University, the TY students have to compulsorily submit a research project in their related stream. The faculty is assigned to guide the students individually or in groups to complete the same.

6.3.5 Library, ICT and physical infrastructure / instrumentation

*Library***:**
- Fully computerized and bar-coded.
- Availability of open access facility for searching of books, journals etc.
- Availability of the INFLIBNET N-list services to the users
- Classifications/cataloguing done as per international standards for all library documents
- Regular updating of books, journals, reference books and other resources on the basis of the suggestion made by the faculty and students.
- Regular updating of library software to include new features; provides ease to the users.
- Regular binding of old issues of magazines, journals and other reference books
- Separate section for career guidance, competitive examinations, local history and donated books.
- Availability of book bank facility for economically backward students.
- Additional library cards provided for scholar students, SC, ST and OBC students
- Availability of the library services and resources for general public.
- In addition to the above services, Department of Library and Information Science undertook the following in this academic year:
  - Credit based course in Library Science conducted in August 2017;40 students registered. The students are required to spend a minimum 30 hours in the academic year (without missing regular lectures) under the guidance of the College Librarian.
  - Organised Book exhibitions on special occasions
  - Selected students of the college are trained by the department to for data entry of the books and other services and are deputed to the same in other libraries in Goa under the *Earn While You Learn* scheme
  - Provides career guidance for students
  - Consultancy services provided to various libraries in Goa
  - Training on information literacy for faculty, students and general public

ICT
- Fixed LCD projectors and screens available in almost all classrooms and laboratories in addition to this, two portable LCD projectors are also available.
- Wi-Fi facility in the Campus

- Use of Learning Management Systems (Moodle)
- Laptops available for staff

Physical Infrastructure/Instrumentation
- *Classrooms*: 90% classrooms are equipped with LCD projectors, green chalk boards, dust free chalks, good quality benches, notice boards, proper ventilation and lightning
- *Computer Laboratories*: Well-equipped computer laboratories with sufficient number of computers and latest software; internet connectivity is available to all systems; printer cum photo-copy systems available for faculty and students; LCD Projectors installed in laboratories.
- *Sports*: Availability of various sports equipment and accessories; separate store room available for sports equipment and accessories; sports fields available for basketball, football, badminton, cricket etc.; indoors sports rooms with indoor sports facilities; sports locker facility.
- Separate staffrooms based on each course, separate toilets for boys, girls and staff, NCC, NSS, Girl's Common Room, Sick bay, Staff Recreational Room, Prayer Room, Canteen, Counselling Room, IQAC Room etc.

6.3.6 Human Resource Management

Staff:
- The recruitment of full/contract/lecture basis faculty is done on the basis of the vacancies created and strictly adhering to the rules and regulations laid down by the UGC, Goa University and Directorate of Higher Education, Government of Goa.
- Administrative staff(permanent vacancies)is recruited on the basis of the vacancies created and strictly adhering to the rules and regulations laid down by the Directorate of Higher Education, Government of Goa. Temporary vacancies for administrative work are recruited at institutional level on contract basis (yearly).
- Orientation given to newly appointed staff members on the nature of the job, work etiquettes, process of caring out, necessary documentations to be maintained etc.
- The staff encouraged to participate in seminars/workshops/training programmes/conferences to enhance their knowledge, work skills and also to attain career advancement.
- The faculty feedbacks are obtained and this creates a scope for improvement.
- Many welfare measures are provided for the staff.
- The Chairman and members of the Xaverian Educational Society are present on certain occasions and also interact with the staff.

Students
- The students are admitted as per the rules / regulations laid down by Goa University.
- Apart from the student's regular academic schedule, they enhance their knowledge and develop their personalities further through the opportunities or participation in co-circular, extra co-circular, departmental, sports, NCC, NSS activities etc.
- In addition, students are given job skills, value education, counselling, Earn While You Learn scheme, career guidance, scholarships (SC/ST/OBC/Minority) and financial aid to economically backward classes of students. Campus interviews are also conducted.

*Other Stake holders***:**
- The college involves all its stakeholders like parents, alumni, tie-up partners, and bankers etc. to be a part of all its activities.
- Suggestions from stakeholders are considered before implementation of any new system in College.

6.3.7 Faculty and Staff recruitment

- The recruitment of faculty and staff is done as per the guidelines of UGC, Goa University, Directorate of Higher Education, Government of Goa and the Management of the Pilar Society.
- Staff recruited in this academic year:

> **Teaching Staff**:   Assistant Professor

(Contract basis): **13**

> (Lecture basis): **09**

6.3.8 Industry Interaction / Collaboration

- The College has a linkage with Quadros Group of Companies for its activities under CREST.
- The College has maintained cordial relations with industries / commercial institutions. Partner members of the industries/agencies etc. are invited for guest lectures, chief guest, guest of honour, or as a jury member for various occasions in the college.
- The College has a linkage with various industries and commercial institutions wherein students are trained for internship training.
- The industries and commercial institutions communicate to the college for several job vacancies which are available for students and students with the appropriate bio-data are recommended for the job.
- Arrangements are made for campus interviews.
- Association with D-Link Academy, Mumbai has benefitted selected faculty to be trained as trainers for certification programmes.

MOU's signed/renewed in this academic year:

Sr. No.	Name of the Industry/ Commercial Institution	Purpose
1.	Lakshya Academy, Panaji, Goa	To conduct APTA VISTA Training Program for students preparing for various Competitive exams.
2.	Association of Chartered Certified Accountants, London	To run/promote ACCA's Suite of Qualifications to current and prospective students.
3.	Indira Gandhi National Open University-Regional Services Department.	To run IGNOU Study Centre for purpose of conducting courses
4.	D-Link, Verna, Goa.	To run training centre to conduct Certificate courses in IT and to provide technical specialists.

5.	Goa Chamber of Commerce and Industry, I CREATE India, and Goa Management Association.	To conduct CMS workshops in entrepreneurship in the College and promote spirit of entrepreneurship among students in thecatchment area
6.	World Trade Centre, Goa	Exchange of information through knowledge based activities and entrepreneurship development programmes.

6.3.9 Admission of Students

- Keeping in view the vision of the college '*to provide quality higher education to all, including the socially, economically and academically challenged students*', the College endeavours to provide opportunity to all students who apply for admission for various courses irrespective of the caste, creed, religion, gender, financial background, marks, disabilities etc.
- The admission is done on first come first serve basis and therefore, there is no cut-off percentage system followed in the college.
- Admissions conducted for BCA course through entrance test.
- During the admissions process, the counselling session is conducted by the Admission Committee to inform the parents and wards regarding:
  - The available courses/programmes
  - The appropriate courses for the ward
  - Rules and regulations of the college
  - Facilities available, academic schedule and examination pattern etc.
  - Development of additional skills for the ward through various career oriented/certificate courses available.
  - Provision of fees paid in instalments and also scholarships.
- After the admissions, the data entry of the admission forms, collation, generation of Roll Nos., creation of Identity Cards etc., are computerised.

6.4 Welfare schemes for:

Teaching:

- Leave Travel Concession facility as per the rules of Indian Government.
- Medical reimbursements as per the rules of Indian Government.
- Leave Facility (Earned Leave, Casual Leave, Child Care Leave, FIP etc.)
- Provisions of Loans on Provident Fund as per government rules
- Assistance to avail loans for banks
- Free health check-up's on time to time basis
- Annual Gathering of staff members from Pilar Educational Complex for Christmas
- Annual staff picnic
- Staff Fellowships Meal per semester
- Wi-Fi Campus-Free Internet Access
- Participation of the staff in various outdoor sports with faculty from other institutions

Non-teaching:

- Leave Travel Concession facility as per the rules of Indian Government
- Medical reimbursements as per the rules of Indian Government
- Leave Facility (Earned Leave, Casual Leave, Child Care Leave etc.)
- Internal festival advance
- Children education allowance
- Provisions of Loans on Provident Fund as per government rules
- Festival loan for Ganesh Chaturti and Christmas.
- Assistance to avail loans from banks
- Free health check-up's on time to time basis
- Annual Gathering of staff members from Pilar Educational Complex for Christmas
- Annual staff picnic
- Staff Fellowships Meal per semester
- Wi-Fi Campus-Free Internet Access
- Participation of the staff in various faculty wise sport

Students:

- Provision of Scholarship (Government, Non-Government), Student financial aid
- Payment of fees through instalments/accepting only a part of the fees in case of financial difficulty faced by the student.
- Remedial classes
- Training for competitive exams
- Water cooler facility available for drinking purpose
- Common-room for female students with sanitary pad dispenser.
- Incinerator in girls toilet
- Counselling services
- Medical assistance through doctors around the vicinity of the college
- Free of cost internet access
- Availability of First Aid Box
- Facility of Earn While You Learn
- Internship programmes
- Availability of book bank facility for students
- Additional library cards provided for scholar students, SC/ST and OBC students
- Appreciation awards for students in academics, sports and extra-circular activities
- Collaborations from neighbouring banks to open new Saving Bank Accounts with zero balance

6.5 Total corpus fund generated: | **Rs.19,15,688** |

6.6 Whether annual financial audit has been done? Yes √ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	--
Administrative	Yes	Goa Government	Yes^	Management

^For Accounts Section only

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   √   No   -

For PG Programmes   Yes   -   No   -

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Since the College is affiliated to Goa University, reforms introduced by Goa University are initiated in the College. The Examination Reforms as introduced by the Goa University are:

- Semester Pattern for II and III year with Internal (ISA) and External (SEE) Evaluation. CGCS for First years with Internal (ISA) and External (SEE) Evaluation.
- Additional marks given to students for participation in NSS/NCC/Sports activities
- Grace marks in Semester Pattern given in case of a shortfall for passing a paper/division.
- Provision of repeat/supplementary exams for back log students
- Declaration of result date notified in the leading newspapers.
- Results declared on Goa University website and newspapers.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? Not Applicable

6.11 Activities and support from the Alumni Association

- The college conducts an annual alumni meet; it is celebrated with a get together function.
- The members of the alumni participate in various functions of the college and come as jury for the events, guest lectures, coaches and as chief guest for functions.
- The Alumni sponsors/contributes to the financial aid of students.
- The ex-students have also contributed for endowment prizes.
- The ex-students sponsor prizes and trophies for felicitating meritorious students.
- On various occasions, the ex-students share their experience with the students.
- The alumni association supplements or provides donations for various events/programme.
- The members of the association and other ex-students take initiative to provide information of job opportunities available for the current students.

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher meeting is held per semester. In the meeting, various matters pertaining to the college such as attendance, academics, facilities etc. are discussed.
- Issues/Suggestions have been verbally communicated by the parents and are considered by the association and scrutinized by the higher authorities and accordingly initiated.
- SMS facility also helps to keep close contact with the parents and enables the college to inform them of the various activities taking place in the college.
- The parents participate in many events organised by the college such as Annual Day etc.

6.13 Development programmes for support staff

- Computer training given to few support staff.
- Training given to certain support staff to handle equipment such as Xerox, cyclostyle, sound system, generator etc. by senior staff.
- Annual staff fellowship programmes held at each semester of the academic year and staff members are felicitated for their achievements.
- Annual Staff picnic conducted every year.
- Faculty development programme conducted for staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of LED bulbs and tube lights for energy conservation.
- The college has instituted 'Best Civic Sense class Award' every semester that is based on the criteria of switching off all lights, fans and keeping the classroom clean.
- Segregation of dry and wet waste
- Dustbins placed at various places - classrooms, staffrooms, office, laboratories etc.
- Paper recycling is done in the form of paper shredding which is then given to paper scrap dealers. The paper collection is done with the help of the NSS unit.
- E-waste given to dealers who deal with collection and recycling of e-waste materials.
- Planting of plants/sapling of various trees around the college and proper maintenance of the same.
- Availability of water cooler facility for drinking purpose for students and staff to avoid the usage plastic bottled water.
- Vermi-composting unit for treating bio-degradable waste
- Collection of plastic bottles, milk packet from various localities by the NSS unit of the college and sent for recycling.
- Encourage minimum use of plastic, plastic cups replaced with porcelain cups, plastic files replaced by thick paper files etc.
- Campus cleaning organised twice in each semester by NSS unit of the college
- Awareness campaigns organised to sensitize on environment
- 2nd October cleaning drive campaign organised; rooms, lobbies, laboratories, and campus cleaning carried out by the staff and students on this day.
- Minimum use of AC (only in computer laboratories) helps in reducing the carbon emissions.
- Switching of electric gadgets when not in use helps toward energy conservation.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

I: Farm to Fork Initiative for local farmers:

Goal: To encourage farmers from neighbouring villages to increase output of local organic vegetables through ready availability of a market and thus to earn more revenue.

Context: Villages surrounding Pilar are conducive for growing fruits and vegetables. With growing concerns on the quality of the vegetables arriving in the state that are laden with hazardous chemicals and pesticides, freshly produced organic local varieties can be promoted to hotels who in turn can advertise it to their guests as a healthy practice of the hotel.

Practice: The college has approached Hotel Marriot with the idea of getting organic produce as well as taking the advantage of the program as a CSR initiative. At the moment this initiative is being carried out with the active support of Hotel Marriot, Miramar, Panaji.

Evidence of success: Five farmers have taken advantage of the programme.

II: Setting up Vegetable Garden:

Goal: To promote organic vegetable farming in the college and make the surrounding area self- sufficient in vegetable produce.

Context: Pilar is situated in a rural area and the college has a large area which is conducive for growing fruits and vegetables. With growing concerns on the quality of the vegetables arriving in the state that are laden with hazardous chemical pesticides, the C.R.E.S.T Department of the college took up the mission of creating awareness about the harmful effects of consuming pesticide laden vegetables and fruits and the team of college students have been instrumental in setting up an organic vegetable gardens in the college premises.

Practice: The student volunteers took up the initiative of setting up vegetable gardens in Pilar with the expertise put in by the experts from Ela Farm and I.C.A.R Old Goa who have funded the project by sponsoring plants, seeds and fruit trees required for setting up the vegetable gardens. The student volunteers were also trained in maintaining the gardens. Particular care is taken to avoid the use of chemical fertilizers and pesticides.

Evidence of success: There are requests from various people in the Panchayat to assist them in setting up such vegetable gardens in their homes.

Problems encountered: Initially, the villagers are reluctant to provide space for setting the gardens. They are doubtful about the quality of seeds, maintenance of the gardens and also about the expenses to be incurred.

III: Earn while you learn:

The College provides employment to deserving needy students. The students work after their lectures in library and IGNOU Study Centre Pilar. Students were also provided with

a stipend for their services rendered at the *Peace Concert* held on 10th December 2017.Through the Career & Placement Cell students were also employed at Timezone,CaculoMall,S.J.Enterprises,JayaHardware,FitnessFive,Happy kids and Casa J. D. Fernandes.

Programmes initiated in the previous years continued:

I:Nurturing innovation among students

The College conducts an intercollegiate program entitled '*Impetus*'. The programme comprises of various competitions which are designed to enhance the abilities and skills such as Observation, Analysis, Application, Creativity, Marketing and Management.

II: Financial assistance schemes for students

Objective of the Practice: The aim of this practice is to provide the financial support to the meritorious and the needy students.

The Context: The students admitted to the College are from diverse backgrounds.Keeping to the motto of the College, students not capable of paying tuition and other fees due to financial conditions are required to be supported for continuing their higher education. In view of this, the College has instituted the Student Aid Fund for such students.

The Practice: At the beginning of every academic year, the college puts up a list on the Notice Board of all the financial schemes available. The students apply for financial assistance accordingly. At the time of application, they need to submit their Academic Progress Report as well as proof of their family income and Caste Certificate. Based on the submitted documents, students are shortlisted for the interview for the Students Aid Fund. The Welfare Committee appointed by the college conducts interviews of these students and a list of students eligible for financial assistance is displayed.

Evidence of Success: Over the years students have benefited from this initiative. 95 students benefitted through the financial assistance schemes.

Problem Encountered and Resources Required: Very often Students do not avail of the scheme. More fund allocation is required for supporting meritorious and needy students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Plan of Action	Action Taken
• To take steps for smooth roll out of CBCS program for first years and ensure proper working of semester program for second and third year.	• Prospectus booklet reworked with comprehensive info. of new CBCS details. • Orientation conducted for parents& students • Lecture hours streamlined for CBCS and semester programme.
• To organize an International Level Conference	• International Conference on "*Sustainable Development Goals*" organised by Dept of Economics, in association with FATER Academy of India, from 1st to 3rd November 2017, at the Animation Centre, Pilar.
• To get ISSN for in-house resource journal.	• In-house Journal ANCHOR granted Online ISSN "2581-3668" on 10th March 2018.
• To complete work of new Canteen -Agape.	• Work in progress with RUSA funds and

	management initiative.
• Tendering and contracting for RUSA works.	• Tendering and contracting conducted; job orders being issued.
• To install solar energy panels.	• Feasibility report prepared.
• To introduce additional certificate courses/skill development programmes to provide additional skills to the students and to guide the students for entrance and competitive examinations.	• Following programmes conducted- *Digital Marketing Training Programme*; *APTA VISTA Training Programme* for enhancing proficiency in entrance and competitive examinations; 30 hour programme in *Smart Investing*; 25 hour credit based course in *Library Science*; one-month summer internship programme.
• To make stronger the Career Guidance and Placement Cell by developing more linkages with industries/organisations to hold campus recruitments.	• Number of initiatives taken by the cell- 449 students benefited from Career Guidance. • 21 students benefited from earn while you learn scheme. • Six organisations part of placement drive.
• To strengthen the extension cells to hold more community outreach programmes.	• Conducted Peace Concert 2017 on 10th December 2017. 110 girls from 55 wardsof St. Andre constituency awarded. • Food Bank started on 18th December, 2017 - to donate food to the needy and poor.
• To encourage the faculty to pursue and complete their Ph.D.	• Two teachers enrolled for Ph.D.
• To encourage faculty/students to participate/present/publish papers at International/National/State level seminars/conferences.	• Favourable policy in place. • In- house online journal. • International & other seminars/conferences/workshops organized.
• Conducting faculty development programmes for administrative staff and teaching faculty.	• Conducted five development programmes for administrative staff, teaching faculty and motivational programme for students.
• To encourage the faculty to use innovative teaching methods.	• Funding to departments to engage students in hands on experiences, field trips and industrial visits • Extended/Upended the provision of LCD projectors and screens to four classrooms.
• To invite experts to interact with students and share their experiences.	• 15 Guest lectures organised.
• To apply for minor/major research project.	• Project on Sound Scaping of Sal River in progress through Dr. Allan Tavares of CREST with private funding.
• To continue with the up-gradation of the infrastructure.	• Infrastructure up-grade done through RUSA, UGC, Government, management funds.
• Upgrading environmental practices and waste management systems.	• Compost bins for biodegradable waste to ensure effective decomposition of biodegradable waste and use as manure for plants in the campus. • Segregation of waste implemented- for dry, wet and recyclable waste. • Use of CFL and LED lighting and environmentally graded equipment.

	• Reducing use of plastic. • Best class in civic sense prize installed to ensure effective waste disposal and creating civic sense among students/staff.
• Conducting neighbourhood outreach programmes in health, welfare etc.	• Seven outreach initiatives undertaken: Financial Inclusion drive; Voter Enrolment Awareness Rally;Beach Cleaning Drive; Medical outreach and promotion of Traditional Medicines, and marketing agricultural produce to hotels
• To continue conducting the credit-based, certification and certificate courses.	• 30 hour Library credit course • 30 hour course under the Executive Grade Programme (EGP) Titled "Personal Financial Portfolio Management"
• Continuing quality initiatives in teaching-learning-evaluation.	• Several Guidelines prepared for teaching-learning-evaluation.

7.3 Give two Best Practices of the institution

BEST PRACTICE - I

OKDAAM -2018: A Eco-Wellness Initiative

In keeping with the national objective of promoting AYUSH and natural wellness, 'Okdaam 2018'was organized by the Centre for Research and Excellence between Society and Technology (CREST), on 17th February 2018. The event which is an eco-wellness entrepreneurship workshop aims to imbibe knowledge of traditional and natural medicinal practices among students and community for a healthy body and mind. Two sessions were conducted by experts, the Pope John Paul-II Memorial Lecture was delivered by Dr. Amit Dias on the topic "*Soul Connection for a Healthy Feeling*" and Dr. Archana Dessai and her team from Goa Medical College conducted an interactive session on the theme "*Preserving Healthy Habits in Modern Era*".

As part of the event an OKDAAM garden and OKDAAM farm for medicinal plants was inaugurated in the College. As part of the Fr. Inacio Almeida Memorial Workshop, Fr. Mario Rebello sfx, Director, Jagruti Nature Farm, Valpoi, demonstrated how tilling of the soil is done and organic manure mixed with soil. Medicinal plants will be cultivated and farm looked after by the students as part of practical farming activity. An interesting part of the workshop was a healthy cooking session by Fr. Joaquim Rebello, sfx, Principal, Guardian Angel Institute of Hotel Management and his team which included the Head Chef, Mr. Raymond D'souza. They demonstrated two healthy recipes for the students and emphasised on importance of a healthy diet and things to keep in mind for healthy cooking and eating habits at home especially among youth.

Key Takeaways of OKDAAM:
• Promoting the national objective of AYUSH and natural wellness techniques.
• Maintenance of the Okdaam Farm by the college students enabling practical farming-learning and practice.
• Maintenance of Okdaam Garden in the college for ready availability of medicinal herbs.

- Continuing collaboration with Goa Medical College to disburse & implement the benefits of the programme to the neighbourhood.
- Introduction of a Short term certificate course on Farm Management under the Executive Grade Programme of the college.
- Introduction of a short term certificate course on diet & nutritious food preparation in collaboration with Guardian Angel Institute of Hotel Management.

BEST PRACTICE-II

INDIA PEACE CONCERT-2017: Initiative to put Peace on Centre Stage

A new initiative to engage neighbourhood and to put peace on centre stage was launched on December 10, 2017, World Human Rights Day, namely, "INDIA PEACE CONCERT-2017" with the theme *'Peace in the Midst of a Storm'*. The Village Panchayats of St. Andre Constituency were roped in as Peace Partners. The event included a concert written by our ex-student Womkop Tonglim, focusing on the Girl Child, her rights and her dreams. This concert provided a platform to 200 students including from our college and primary students from Central School Pilar, to showcase their various talents while promoting the message of peace and harmony in a world ravaged by violence and hatred. The College band 'Fr. Agnel College Rhythm Vibes' excelled in backing a 100 member choir consisting of students from Fr. Agnel Central School Pilar, Fr. Agnel College Choral Society and some professionals ex-students such as Melvyn Noronha, Devashish Mujumdar, Baby Gurung, Sheryl Fernandes, Placido Fernandes and Ludovic Fernandes.

Taking a step forward, the College in collaboration with the surrounding village Panchayats felicitated 110 meritorious girls from the neighbouring village wards and awarded them for their educational achievements. National Peace awards were also handed out to four Peace Leaders from different fields for making a positive difference to society. The persons awarded were Sr. Lourenca Marques sfx (social work), Fr. Jerry Fernandes sfx (music), Ms. Tara Kerkar (social work) and Mr.Prisonio Tavares, (literature).

On this occasion, two books were also released: '*SasnacheyMhurtik*' - a compilation of poems written by Mr. Prisonio Tavares while he was in prison as part of Goa's freedom struggle. His poems were compiled and converted in Roman and Devnagari script of Konkani by Assistant Professor Carina Vaz and Assistant Professor Jayesh A. Raut. The second book released was '*Pathanateya*' a book of street plays written by Assistant Professor Jayesh A. Raut.

Key Takeaways of PEACE CONCERT:
- First of its kind event in Goa, promoting the message of peace and harmony.
- A platform for students including primary school students to showcase their talents,as well as giving them an opportunity to work with and learn from professionals.
- Giving a platform to the college band to perform for a big event.
- An initiative to engage Alumni in college activities.

- An initiative to engage neighbourhood especially the Village Panchayats of the Constituency in college activities.
- Recognizing merit in the neighbouring village wards and awarding them.
- Awarding National Peace awards to Peace Leaders from different fields making a positive difference to society.
- Encouraging publication by teachers.

7.4 Contribution to environmental awareness / protection

The College has taken a lot of positive measures to maintain the campus eco-friendly. Some of the initiatives in this direction are as follows:

Energy Conservation:

- Notices regarding switching off fans, lights computers and other electrical appliances when not in use are placed throughout the campus to avoid wastage of energy. Besides the College has instituted a prize for the Best Civic Sense class.
- Architecture of the College buildings is such that most classrooms have natural light.

Efforts for Carbon neutrality:

- Segregation of wet and dry waste undertaken. The College maintains aVermi-composting pit for decomposing wet and biodegradable waste.
- Dry leaves and waste papers are not allowed to be put on fire in campus.
- The college campus has a number of trees which helps to achieve carbon neutrality.
- In the college campus the C.R.E.S.T along with the students have started a vegetablegarden which is being maintained by the students.
- To create awareness on the importance of tree plantation, the college conducted plantation drive with the help of students. In addition to this, the NSS unit of the college carried out tree plantation during the trek.
- Bins are set up in College lab to collect e-waste. This helps to create awareness on e-waste among students. E-waste is collected and given to an authorized agency for dismantling and recycling as per NPCB norms.

Environmental Quality:

- A course entitled "*Environmental Studies*" is introduced in the FY-BA/BCom/BCA curriculum which helps to create awareness about NEP (National Environmental Policy), Carbon Foot print Verification (ISO 14064), Environmental management (ISO 14001), Environmental impact assessment, Green building etc.
- Through NSS unit and 'Eco-wellness' club, various activities related to preserving the environment are organized from time to time.
- The College promotes paperless academic/administrative functioning. Some examples are: online attendance record taken daily; students submit assignments in CD format/online; onlinestudents' feedback for teaching-learning process;circulation of notices via e-mail; library bulletin / College newsletter sent via email
- To create/generate environmental quality awareness, various activities are organized. Some of the activities are as follows:
  - Sprinklers are used on campus.

- Lectures on 'plastic waste management', poster exhibition on environmental issues;students are encouraged to participate in competitions related to environment.
- Low flush toilets are used in college buildings.
- Waste water utilization is done for garden trees.
- Biodegradable and non-biodegradable waste is segregated and bio degradable waste is used for compost.

7.5 Whether environmental audit wasconducted?   Yes ☐   No ☑

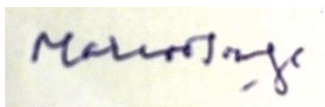**7.6 Any other relevant information the institution wishes to add.**

- Students have participated and also have won in various academic, sports, cultural activities at State and National level events.
- Students successfully completed various short term courses/ skill based course etc and contributed to community outreach.
- Minor renovation works for classrooms, computer laboratories etc. were carried.
- Students have taken initiatives to organise and have successfully managed programmes in the college such as Impetus, exhibitions etc.
- Good consistent results in all streams.
- Students organise prayer in the morning to inculcate in students to start the day in silence and prayer.

8. Plans of institution for next year

In addition to continuing all healthy practices of the College during the forthcoming academic year (activities like morning prayer, vegetable garden, Peace Concert, community service, traditional sports etc.), the following initiatives will be taken up:
- To work for smooth extension of CBCS for SY and plan for TY honours programme.
- To orient students about Student Satisfaction Survey.
- To work in time bound manner towards NIRF ranking.
- To pursue with projects/activities under UBA
- To pursue the implementation of MIS
- To organize an International Level Conference.
- To conduct state/national level faculty development programs.
- To get in-house research journal operational.
- To pursue with the formal registration of the College Alumni Association
- To introduce additional certificate courses to provide additional skills to the students.
- To strengthen the extension cell to hold more community outreach programmes.
- To encourage use of innovative teaching methods.
- To invite experts to interact with students and share their experiences.
- To continue with the up-gradation of the infrastructure.
- To continue quality initiatives in teaching-learning-evaluation.
- To pursue matters with DHE/Goa University for starting new courses/programmes
- To sign MoUs with institutions of repute.
- To pursue the establishment of a formal College PTA

Name **Dr. Mario J D'Souza**

Name **Dr. Fredrick Rodrigues** *sfx*

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Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
CREST	-	Centre for Research and Excellence between Society and Technology
DPE	-	Department with Potential for Excellence
FY	-	First Year
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
PTA	-	Parent Teacher Association
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
SY	-	Second Year
TEI	-	Teacher Education Institution
TY	-	Third Year
UBA	-	Unnat Bharat Abhiyan
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Academic Calendar of 2017 – 2018

Date & Month	Activity	Organiser
15 June	Semester Begins- Mentors and other teachers interact with students	Mentors
15 June	Facility Visit and Orientation for new staff	Principal
16-17June	CBCS Orientation for First Years	Admission Committee
17 June	Celebrating Goa Revolution Day	Political Science Dept.
19June	Teaching Staff Meeting	
21June	International Day of Yoga and Health Check Up	NCC, NSS &Dept. of Physical Education
23June	Counselor's Orientation to students	Counseling Cell
24 June	Kopel Making and Essay Writing Competition – Nativity of St John the Baptist /Administrative Staff Meeting	Deptof Sociology
27June	Poster Making on ill effect of drugs	Dept. of Sociology
30June	Fresher's Day – Inaugural Prayer Service	T.Y. Students
1July	Parents Meet of F.Y. & S.Y Students	Discretionary Holiday
5July	Inter-Class Badminton, Table-Tennis, Chess Tournaments	Sports Dept.
5July	Enrolment of voters	NSS
8July	Inter-Collegiate Seminar on Creative Writing	Depts. of History & Konkani
10July	Editorial Writing Competition	Dept. of English
10July	Staff Meeting	
11July	Celebrating World Population day	Depts. of Economics & Sociology
12July	Guest Lecture	Konkani Dept.
13July	Interclass Football Tournament	Physical Education Dept.
14July	Just-a-Minute	Dept. of English
15July	Introduction to Open Source Software	Dept. of I.T. & B.C.A
15July	NSS Trek	NSS
17July	World Day of International Justice- Influence 2017	CREST
18July	Enrollment of Voters	NSS
19 July	Seminar on Beyond Graduation	Career Cell
20 July	Guest Session- Research Methodology	Dept. of Sociology
21 July	Workshop on Careers/ Weight & Power Lifting, Best Physique Comp.	Dept. of Physical Education
22 July	Workshop on Careers in Economics	Dept. of Economics
23-27 July	First ISA	
26July	Coconut Plantation	NCC
29 July	Inter- Collegiate & Inter-Class Cross Country Race	Dept. of Physical Education
30 July	International Day of Friendship	
31 July	Tennikoit for Women	Dept. of Physical Education
1 Aug	Teaching Staff Meeting	
2 Aug	ACCA Course commences	Dept. of Commerce
3 Aug	Orientation for T.Y. students: Project Writing	
5 Aug	Inter- Collegiate Competition on Newspaper Supplement (Start-up Goa)	Dept. of History
7 Aug	Socio Day – Traditional food and Goan Culture	Dept. of Sociology
9Aug	Poster Competition	Dept. of Economics
12 Aug	International Day of Youth – APJ Conference on Livable Planet Earth	CREST
14 Aug	Newspaper Supplement Competition	Dept. of Economics
15 Aug	Independence Day – Political Quiz, Praying for the Country. Felicitation of Meritorious Students	Dept. of Political Science Alumni Association
16 Aug	Career Counseling Session	Career Cell
18 Aug	Career Counseling Session	Career Cell
19 Aug	Kala Sadhak	Dept. of Konkani
21-23 Aug	2nd ISA	
31 Aug	Teaching & Administrative Staff Meeting	
2 Sept	Id-Ul-Zuha (Bakri Id) – Public Holiday	
8 Sept	Field Trip to Printing Press Kabaddi Tournament	Dept. of I.T. Dept. of Physical Education
9 Sept	Celebration of Teacher's Day /Friendship Day	Student Council
14 Sept	Inter-Class Hindi Essay Writing	Dept. of Hindi
15 Sept	Inter-Class Comedy Play & Comic Sketch Volleyball Tournament / Ground Zero	Dept. of Political Science Dept. of Physical Education CREST

16 Sept	Guest Lecture on Entrepreneurship	Dept. of I.T.
19 Sept	Staff Meeting- Exams	Principal/ Examination Committee
23 Sept	Seminar	Consumer Cell
01 Oct	World elders day- visit to home for the aged	Dept. of Sociology
03 Oct	ISA	
04 Oct	Impetus- National Inter- Collegiate Fest	Impetus-Committee
05 Oct	Impetus- National Inter- Collegiate Fest	Impetus-Committee
06 Oct	ISA Ends/ Handball Tournament	Dept. of Physical Education
07 Oct	Governing Council Meeting	
10 Oct	World Mental Health Day	
15 Oct	International Day of Rural Women	
16 Oct	Commencement of SEE Examination	
17 Oct	International Day for the Eradication of Poverty	
24 Oct	World Development Information Day	
27 Oct	Basketball Tournament	Deptof Physical Education.
03 Nov	Hockey Tournament	Dept. of Physical Education
06 Nov	Winter Vacation	NSS& NCC Camps
19 Nov	NCC day – Visit to St. Anthony Orphanage	NCC
25 Nov	International Day for the Elimination of Violence against Women	
27 Nov	Semester Begins- Staff Meeting	
01 Dec	World Aids Day	Dept. of Sociology
02 Dec	MiladUl-Nabi / International day for the Abolition of Slavery	Holiday
05 Dec	International Volunteer Day for Economic and Social Development	
07 – 08 Dec	CREATIVISION	CREST
09 Dec	Inter-Collegiate Poster cum Exhibition on Heritage of Goa Google Apps for Collaboration – for staff	Dept. of History Dept. of I.T.
10 Dec	Peace Concert- Peace Amidst Chaos (Human Rights Day)	CREST
11 Dec	Documentary Screening on Human Rights Inter-Class Pledge& Logo Competition	Dept ofPolitical Science.
15 Dec	Guest Lecture	Dept. of Konkani
16 Dec	Cooking Gas Safety Session & Demonstration	Consumer Cell
18 Dec	Inauguration of Food Bank	Wellness Cell
19 Dec	Goa Liberation Day- Praying for our State of Goa	NSS & NCC
20 Dec	International Human Solidarity Day	Dept. of Sociology
21-22 Dec	Fun Days	Student's Council
23 Dec	Christmas Gathering: Pilar Educational Complex	Discretionary Holiday
02 Jan	Classes Resume, Staff Meeting	
05 Jan	Cricket Tournament	Dept. of Physical Education
06 Jan	Parents Meet of F.Y, S.Y & T.Y. Students	Principal/Mentors/PTA
08 Jan	Spell Bound – Round 1	Dept. of English
09 Jan	Guest Lecture	Dept. of Commerce
09 Jan	Field Trip- BCA	Dept. of BCA
10 Jan	Field Trip- TYBA	Mentor
10 Jan	World Day of Laughter – Share Jokes or cartoons Competition	Languages Depts.
11 Jan	Road Safety Week Celebrations	NSS
11 Jan	Spell Bound Finale	Dept. of English
12 Jan	Big Bang	CREST
13 Jan	State Level Student Seminar	Dept. of History
15 Jan	Field Trip- SY B Com	Mentor
15 Jan	Guest Lecture- Health	Wellness Cell
16 Jan	Feast of St. Joseph Vaz	Public Holiday
17-18 Jan	Career Guidance	Career Cell
19 Jan	Tiatr Workshop	Dept. of Konkani
20 Jan	Inter-Class Competition – Best Short Video 'College Life'	Dept of I.T.
20 Jan	Talk on Issues of Girl Child	Women's Cell
22 Jan	Careers in Life Insurance	Career Cell
23 Jan	Field Trip- FYBA	Mentors
25 Jan	Field Trip- SY BCom	Mentors
26 Jan	Republic Day- Praying for our country/ Re - Union Day	NCC Alumni Association
27 Jan	Patriotic Street Play Competition	Dept. of English
29 Jan	Value Education Session	Value Education Cell
29 Jan	BCA Results- FY-SY	Dept. of BCA

01 Feb	Budget Screening and Interaction - TYBA	Dept. of Economics
01 Feb	Field Trip- FY BCom& SYBA	Mentors
03 Feb	Film Workshop	Ms. Carina
06 Feb	Session and Demonstration on First Aid	Wellness Cell
07 Feb	Lam-toon- Lampooning through Cartoons	Dept. of English
07 Feb	Road Safety Session by Transport Dept.	NSS
08 Feb	Rotary Club Activity	Rotary Club Local Cell
10 Feb	Guest Lecture on Security Measures for Digital Payment	Dept. of I.T.
11 Feb	World Day of Sick/ Okdaam (CREST)	
14 Feb	Sports Festival	Dept. of Physical Education
19 Feb	Workshop for students	IQAC
21 Feb	FIP Program	IQAC
21 Feb	International Mother Language Day/ Hindi Solo Singing Competition	Dept. of Hindi
24-28 Feb	ISA	
24 Feb	Career Guidance	Career Cell
26 Feb	Field Trip- TY BCom	Mentor
01 March	Staff Meeting (Teaching)	
03 March	World Wild life Day-Photo Competition on Goan Wild Life	Dept. of Sociology
03 March	Sports Festival	Dept.Physical Education
08 March	International Women's Day	Dept of Sociology & Women Cell
12 March	State Level Seminar' Physical Education & Sports Sciences'	Dept. of Physical Education
14 March	Campus Interview	Career Cell
15-17March	ISA	
21 March	International Day for the Elimination of Racial Discrimination	
22 March	World Water Day	
24 March	Governing Council Meeting	Administrator
04 April	Health Check & Blood Donation	Wellness Cell/NSS
06 April	Appreciation Day	Mr.Menino
07 April	Farewell of TY Students	Second Year Students/Mentors
09 April	Commencement of SEE Examinations	Dept. of Examination
10-11 April	FIP Program	IQAC
13 April	Staff Picnic	Committee
20 April	FIP Program	IQAC